

SLNC BOD Meeting

June 26,2024 via Teams

Attendees: C. Flores, D. Embleton, T. Klaschka, A. Klein, D. Dennier, B. Miller, W. Shannon (GM)

Regrets: M. Moleschi, T. Fulop-Conner, L. Lennie, S. Cairns

Guests: M. Devine, H. Hamilton, G. Ainslie (Ops Manager)

Meeting called to order at 6:48pm

1.0 Approval of Agenda Approved

2.0 Approval of May 2024 Minutes Approved

3.0 GM Report

3.1 Safe Sport Policies

3.1.1 All Clubs are being asked to adopt standardized Safe Sport policies used in all Nordic ski areas under Cross Country Canada. The policies will be updated by Nordiq Canada who will inform Clubs of any changes. New guidelines will need to be established for SLNC Club members, including coaching training and mandatory Safe Sport training for all board members. An update on the implementation of the policies and appointing a Board Safe Sport Officer will be discussed at the August meeting.

MOTION: The SLNC Board adopts the Nordic Canada Safe Sport policies. Motion Approved

3.2 New Point of Sale (POS) system

3.2.1 Gareth shared his insights from the past season and that our current POS is not meeting the needs of the Club's business. He researched a number of different systems used at Alpine and Nordic ski areas. After evaluating multiple options, the Operations team has chosen a new supplier based on it's comprehensive features, cost-effectiveness, ability to interface with multiple other systems and reliable hardware compatibility. Initial calculations show it will cost the club materially less than the present system. The goal is to streamline operations, improve compliance with scanning passes and save time across various roles within the organization. There is a timeline for testing, conversion and staff training prior to the start of next season. The BOD has already approved the budget for the system.

4.0 Strategy Plan and BOD Responsibilities

4.1 The BOD has a strong strategic plan in place based on member input and we need to better showcase to the membership all the great work the BOD and committees are doing as they implement the plan. Dave noted there has been significant progress as we go through the transition from creating the strategic plan into

executing the plan. Committees have prepared Terms of Reference, are regularly preparing and updating mini-strategic plans, and are reporting progress against their plans using a new progress reporting template. The idea behind the template is to focus reports on strategic goals and make committee chair reporting less onerous and more consistent. After discussion the Committee Chairs will use the template for quarterly reporting and provide board updates in a format of their choosing.. About 70% of committees now have their own webpages and content on the main SLNC website.

5.0 Lodge Renewal Committee (LRC)

5.1 Malcolm presented the LRC's work up to this point and reviewed the expenses up to now and projected expenses and plan moving forward. He recognized the LRC committee that meets regularly and are all very committed to this project. He reports BC Parks has been very supportive and our partnership is strong. There are two motions being presented 1) a logo specific to the Lodge Renewal Project and 2) sole source architectural firm approval. The Logo will always be presented together with the SLNC official logo and when the project is finished, it will be retired.

Motion: The BOD approve the Lodge Renewal Logo

Motion approved

Motion: The BOD approve a sole-source contract: MQN for the preparation of schematic drawings of the renovated/expanded lodge

Motion approved

6.0 Fund Development Committee

6.1 A critical part of SLNC's ability to continue to provide exceptional experiences at SLNC and keeping member cost down is finding and applying for grants. Hugh discussed the challenges faced by the Fund Development Committee, primarily due to the lack of volunteers. Despite these challenges, with significant help from Wendy, they have managed to submit numerous grant applications achieving some success. Hugh emphasized the need for a Board member to be part of the fund raising committee to ensure alignment with Board priorities. He also recommended the BOD consider whether the Fund Development Committee should be part of the Finance Committee or as a stand alone. It was discussed going forward, the BOD will have a process of obtaining all capital requests from Operations, Programs and Committees. The expenses will be prioritized and given to the Fund Development Committee in order to be able to target appropriate grants.

7.0 Next BOD meeting

7.1 August 28th (Virtual)

8.0 Adjourn