



The Elections Committee is a seasonal committee that reports to the Chair of the SLNC Board of Directors.

**PURPOSE:**

The purpose of the Elections Committee is to ensure that the annual call for Directors is timely and well-publicized, and that the election process complies with SLNC bylaws, the BC Societies Act, and SLNC Elections Committee Procedures.

**CORE RESPONSIBILITIES:**

1. Confirm the number of Director positions open for election at the next Annual General Meeting (AGM).
2. Follow election processes and timelines set forth in the Elections Committee Procedures and in accordance with SLNC Bylaws and the BC Societies Act.
3. Run the election and any other vote(s) that require(s) a secret ballot.
4. Communicate clearly with the SLNC membership regarding election and voting processes, timelines, and status.
5. Collaborate with the organizers of the AGM to implement the activities above.

**COMMITTEE MEMBERSHIP:**

Three SLNC members in good standing, assigned by the Board at least 30 days prior to an election, in compliance with SNLC Bylaw Section 4.7(a).

*Note: To provide the Committee with sufficient lead time to carry out its duties, the Chair is appointed at least 4 months before the AGM and the additional members are appointed at least 2 months prior.*

**COMMITTEE MEETING SCHEDULE AND AGM ATTENDANCE:**

Committee meetings are scheduled as needed during the two-month period before the AGM. At least two members of the Committee must attend the AGM if an election and/or other vote(s) will take place by secret ballot. At least one member of the Committee must attend the AGM if the election is by acclamation and no other vote(s) will take place by secret ballot.