

SLNC December BOD Meeting Minutes

December 18, 2024 via Teams

Attendees: C. Flores, D. Embleton, T. Klaschka, B. Miller, T. Fulop, D. Dennier, L. Bot, W. Shannon

Guest: M. Devine

Meeting called to order at 6:32pm

Agenda Items:

1. **Appointment of Officers:** **Approved**
 - The following BOD members are appointed and approved as BOD officers for the 2024 – 2025 term:
 1. Chair: C. Flores
 2. Vice-Chair: D. Embleton
 3. Treasurer: A. Klein
 4. Secretary: T. Klaschka

2. **Approval of Agenda:** **Approved**

3. **Approval of November BOD Minutes**
Approved
 - The November 20th board meeting minutes were approved with minor corrections
 - Dave inquired about the AGM minutes, and Tashi confirmed they were still being worked on and would be completed by December 23, 2024

4. **Lodge Renewal Committee Update:**
 - Malcolm provided an update on the Lodge Renewal Committee's progress, strategic tasks for the coming year, and a risk analysis. He emphasized the importance of fundraising and the potential challenges

BC Parks MOU:

- Malcolm announced that the MOU with BC Parks had been signed, committing \$1.4 million to the lodge project. The relationship with BC Parks remains positive

BOD – LRC Expectation:

D. Dennier presented a document to clearly identify the roles and expectations of the BOD and the LRC. The BOD and LRC thank Dave for his work on this and all feel this document will further support the strategic priority of the lodge renewal process.

5. Finance report

Wendy provided an update on the Finance Committee, highlighting program registrations, season pass sales, and day ticket sales. Salaries and wages were higher due to early season opening and additional staff

Motion: The following BOD members will have check signatory authority: B. Miller, T. Fulop-Conner and D. Embleton **Passes**

Motion: If necessary the BOD approves L. Bot to have check signatory authority.
Passes

6. GM Report

- 2 early season competitions were very successful.
- Staff is continuing to grow and learn; bi-weekly Programs and Operations staff meetings occurring
- Program budget review takes place monthly
- Website update and formatting happening
- The BOD will need to initiate a Safe Sport Officer and Committee

Motion: the BOD approves The Safe Sport Committee TOR

7. Committee Reports:

D. Dennier led a discussion on a new process for Committee Reports for the BOD. Every month each chair submits a brief progress report.

As we move more towards a strategically oriented board, we want to move the focus more on the strategy plan moving forward. The committees are aimed at accomplishing our strategic objectives. A table is presented with the committee and the responsible person for presenting to the BOD a more detailed report for approximately 5-10 minutes. It's a recap of the past year and it's the plans and risks and discussion for the upcoming year.

Chairs and months for reporting were discussed and agreed upon. Please see table below.

Action item: Wendy and Laura to let the BOD know which month works best for the Programs presentation to the BOD.

8. Board Meeting Schedule:

After discussion it was decided BOD meetings will occur on the 4th Wednesday of the month with the exceptions of January and March when they will occur on the 4th Monday of the month. July will be a meeting holiday month. It was requested the BOD have at least one in-person meeting. Cyndy and Wendy to work on which month and a location.

9. Adjournment at 8:29pm

Committee Chair Report Schedule

SLNC Committees & Task Forces	Presentation of Progress at BOD Meeting	Chair
Lodge Renewal Committee	December	Malcolm
Paved Multi-Use Trail Task Force	January	Dave
Governance Committee	February	Cyndy
Programs Committee	TBD	Laura
Volunteers Committee	May	Christine
Events Committee	June	Tara
Competitions Committee	August	Leif
Stakeholder Committee	September	Bill
Communications Task Force	October	Wendy
Joint Health & Safety Committee		Wendy
Safe Sport Committee		Dianna
Human Resources Committee		Cyndy
Environmental Sustainability Committee	November	Dave